

Llais y Goedwig Board Meeting
Unit 6, Dyfi Eco Park, Machynlleth, Powys

11.00am 2nd November 2010

Present: Fay Sharpley (FS), Jenny Wong (JW), David Williams (DW), Zena Wilmot (ZW), Chloe Griffiths (CG)

Agenda Item		Action
1. Apologies	Roger Davies (RD), Jane Gronow (JG). It was accepted that the meeting was not quorate.	
2. Minutes of last meeting	Approved with corrections	CG
3. Matters Arising	<p>From minutes of the 7th September.</p> <p>Duties of directors. JG to create info pack for directors. JG</p> <p>Password protected area: This has been set up. CG</p> <p>Meeting wanted between Jenny, Barbara and WCVA. CG to set up. CG</p> <p>Communities 2.0. ZW has dealt with this. ZW</p> <p>CoedLleol: have started their new project and are looking for a volunteer. ZW has been doing handover with CG and office move.</p> <p>Contracts: needed for CG and ZW</p> <p>Mediation: ZW to write to Richard Simmons and send Wales Audit Office report on Growing Heart to CG and DW. The process needs to be extended until December and there is interest from the board. ZW</p> <p>Roadshows: Report is drafted, needs more input and to be done for next board meeting on 23rd Nov.</p> <p>Climate Change Project: Flashbay memory sticks have arrived. This should be an agenda item for next meeting. Adam T. will circulate final report for sign off and submission by end Nov. AT</p> <p>Big Society: CG to check with Bianca from OG forest research for conference details. Ll.y.G. want involvement. CG</p> <p>Networking: Fay has spoken to Becky from TirCoed. CG to make contact with key partners CG</p> <p>Mentoring: CG to ask existing members if new ones may get in touch with them for advice. CG</p>	
4. Matters Arising	<p>From minutes of the 13th October</p> <p>Members' Update was done and sent out by CG</p>	

	<p>Action Plan: JW has spoken to Barbara re. variation on national event. BA said the money could be rolled into next year to use for forward planning. Email needs to be sent to BA for written confirmation.</p> <p>Skills audit – some of the board have done, other board members still need to do. CG to send reminder to the rest.</p> <p>Procedural manual – needs work. JG and DW to do.</p> <p>Publications – there is £900 for this, we need an invoice showing timescale and amount, and to finish the 8 publications by end Dec.</p> <p>Editor – CG to review RD's comments and send out to board, then send out to editors. Would like to appoint editor on 23rd Nov.</p> <p>Scotland Community Woodland Assoc. – Ll.y.G. did not attend, John will send info from Income Generation Event.</p>	<p>JW</p> <p>CG/All</p> <p>JG, DW</p> <p>RD, JG, JW</p> <p>CG</p>
<p>5. Agenda</p>	<p>Case Studies There should be a balance between co-ops and other types of organisation. Alun from Cwm Celyn has expressed interest. CG to ask Coed y Bobl to apply. DW happy to do one. Suggestion to rebadge Pathfinder projects as Case Studies, CoetirMynydd, Longwood and GolygfaGwydyr. ZW and CG to go through the rest of the members and suggest 2 more. To be completed by 11 March 2011. Hope to have 5-6 expressing interest by the 23rd Nov.</p> <p>Website JW held a teaching session for the Board and CG to enable all to make updates and manage their parts of the website. FS to send CG the latest M&As. JW to ask Tim to put an online membership form on the website. CG to send webstats to Adam. Tim will develop a funding page, Adam will do hyperlinks to make the climate reader live.</p> <p>Staffing- suggestion of a part-time receptionist, CG to line manage. RD to look at job spec. Agreed.</p> <p>Business Plan Would like to use some of the material from the WCVA dvd, discussion needed on which slides are valuable. CG to ask for their general policy.</p> <p>Waterloo, Esme, HLF and Comic Relief are possible funders. Need to decide what to pitch to whom. JW to prepare ideas and then board to discuss.</p> <p>Engagement Gateway We need to do a pqq, question whether Ll.y.G. should apply as an umbrella with our members, to use their various skills. Small funds are available up to £25,000, need to clarify our role vis a vis TirCoed. FS to speak to them. We should register by 24th Jan 2011. We need to raise awareness of this with our groups, canvas their opinions. CG to read up on it, phone members.</p> <p>Question if we can apply for the WCVA passport, CG to investigate. CG to check through pqq, check with ZW that we have all the policies and comments, by 23rd Nov.</p>	<p>CG ZW</p> <p>FS, JW CG AT</p> <p>RD</p> <p>All CG</p> <p>JW All</p> <p>All, FS CG</p> <p>CG ZW</p>

	<p>Funding Discussion of a marketing initiative for products coming out of woodlands, FS and JW to look for opportunities.</p> <p>Update from FCW by Barbara Anglezarke Update provided for the board, which summarised her projects and publications. JW and RD to follow up on some points.</p> <p>Wavehill Report ZW highlighted points of interest and will chase the availability of a database of groups. Board will comment and send to ZW by 10th Nov. JW to send CG contacts, inc. Creation Development Trust, to see if they will do a case study, CG to follow up and try to recruit them as members.</p> <p>Size of Wales JW gave info on linking communities in Wales to some in Africa. Suggestion that we link all our members through LI.y.G. to one big group in Africa or link groups individually. At the next conference we could run a workshop for members with international forestry experience to consider a way forward. JW to put on website.</p> <p>CoedLleol ZW gave a presentation about the development of LI. Y. G. at the last C. LI. Meeting. The steering group put forward their appreciation for all the dedication and inspirational work that the Llais y Goedwig board have done.</p>	<p>FS JW</p> <p>JW RD</p> <p>All ZW JW CG</p> <p>JW</p>
AOB	Agenda Items agreed to be included in next Update: Climate Change Project.	
Date of Next Meeting	Tuesday 23 rd November 2010	