

Llais y Goedwig Board Meeting
Unit 6, Dyfi Eco Park, Machynlleth, Powys

11.00am Tuesday 1st November 2011

Present: Roger Davies (RD) (Chair), Jo Cooper (JC) (minutes items 1-7 and 9-14), Adam Thorogood (AT) (minutes item 8), Fay Sharpley (FS), Jenny Wong (JW), David Williams (DW), Jane Gronow (JG)

Mentioned in minutes: Barbara Anglezarke (BA)

Agenda Item		Action
1. Apologies	Ruth Stafford	
2. Minutes of September meeting	Weren't checked so Jo to redo in better English and circulate to whole board.	JC
3. Matters arising (not on agenda)	Membership of WEL and Cynnal Cymru has now been set up. We didn't get Forest Resources Study contract with FCW.	JW
4. Action plan	<p>a. Approval and payment/reporting schedule Leaflets and database are now on website. Timescales now in place.</p> <p>Completed:</p> <ul style="list-style-type: none"> • Advisory notes • Case studies • Leaflets (hard copies awaiting budget) • Database is live, just needs promotion • Networking events (by end of year)- have attended required number- and have also joined WEL and Cynnal Cymru. Check with WEL if allowed to circulate their newsletters. <p>Ongoing:</p> <ul style="list-style-type: none"> • Meetings with external bodies • Finding funding for LlyG • Membership recruitment- categories for membership are not always clear-some associate members are actually groups so maybe need clearer/ revised parameters on full/ associate membership • CWG panel- would really be same as manifesto and other working groups, more 	JW

	<p>separate panels depending on interest than one overall. Consult all membership via update on membership of panel. Would rather have name 'working group' than panel. Need some basic ToR for group.</p> <ul style="list-style-type: none"> • Resources- 2 adv notes to be produced, legal one on signposting rather than taking legal advice (which would need funding). • What we can do for farmers note- JW to approach RS for this, AT to send her list of his contacts from RWA show. <p>Advisory note on tenurial issues: Could we make this a review instead of another advisory note. Maybe a note in a couple of years time. Llangattock video shows some evidence, be good to get on web if technical problems can be overcome.</p> <p>Case studies- don't want abbreviated case studies, want to give people freedom to say what they want. We need to promote the ones already produced. Also need a way of reflecting the process and benefits of that to the groups involved- and a way of explaining the work put into these. They were not for promotion, but are more for reflective learning. Would like to take further case studies out of plan, and raise the issues in a cover note e.g. Coed Marros was reduced from 60+ pages to 18.</p> <p>Need to find a format to report back to BA on the above with- Jo to turn these minutes into a report for BA (just add column to workplan with progress) and forward to DW.</p> <p>Queries from members- number of these needed- it is about 14 since May.</p> <p style="text-align: center;">b. Milestones and responsibilities for funded tasks</p> <p>Everyone needs to do this under allocated headings, and can then be fed into the marketing and communications plan.</p> <p>People & Places FS will pull together Big innovation app in order to submit to People and Places. JW to send these docs to FS to do this.</p> <p>FP7 LlyG will a partner on the FP7 from 24th November. Reforestation Scotland will also be on this so potential for some</p>	<p>JW</p> <p>AT</p> <p>JC/ DW</p> <p>All</p> <p>FS / JW</p> <p>JW</p>
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	<p>partnership working there.</p> <p>WEL membership</p> <p>We are waiting for invoice from them.</p> <p>Agreed to give them our action plan without budget column- RD to circulate cover note to go with this, then send to JC who will then contact Tir Coed, Coed Lleol, Forest School Wales and WFBP to get their action plans, and possibly invite to slot on board meeting if appropriate.</p> <p>Website Translation</p> <p>£500 is available for website translation for next 6 months. Jo to discuss further with Jane and Sioned to establish budget and priorities for this.</p> <p>Board meetings</p> <p>Agreed to put open reminder in each update for invite to members come to board meetings.</p> <p>Jo to update each board meeting on the last couple of months as a standard item, as Chloe used to do.</p> <p>Sustainable funding advisory note</p> <p>AT to look at sustainable funding note in December. RD to liaise on a budget to pay AT for this.</p> <p>Need a formal tracking of attendance at events- all to make sure Jo is aware of events attended/planned so this can be recorded.</p> <p>RD to produce working draft of manifesto in December for circulation of working draft prior to meeting in Jan</p> <p>DW to circulate amended plan, and JG and JC to use for progress reporting. Everyone to send updates to Jo, and can then publish on website and use for progress report at next meeting.</p>	<p>JW</p> <p>RD/ JC</p> <p>JC/ JG</p> <p>JC</p> <p>JC</p> <p>AT/ RD</p> <p>All /JC</p> <p>RD</p> <p>DW / JG / JC</p>
<p>5. Skillshare</p>	<p>Report from JC on this was circulated, and is now available bilingually on the website: http://llaisygoedwig.org.uk/2011/08/23/llais-y-goedwig-woodland-skillshare/</p> <p>It was agreed the day was a success and that future similar events would be well received. JC has circulated the report, contact list and a request for feedback to attendees. Agreed to prompt for more feedback (and ask for just one line as alternative to form) at next communication. There were several positive comments from the on the spot feedback collected on site.</p> <p>The final budget was also circulated, and showed that the event was significantly under budget (a spend of £635.41 against the budgeted £1662). However some reasons for this</p>	

	were that children’s activities and translation were not needed this time, and some board members were not able to attend (and therefore did not need travel), so around £1000 might be realistic for future events of this scale.	
6. Draft marketing and communications strategy	DW has pulled this together and outlined the contents for the meeting. Approved and agreed to review in April.	DW/ All
7. Launch of Advisory notes, Case studies & Funding portal	Feedback from FCW comms team was that they are more appropriate as magazine articles rather than press articles. Jenny has asked John (second name?) to write articles for magazines based on this and get them placed (he would then take a commission on any fees). DW to draft PR on this, he has a journalist contact who can read over it. Will circulate his drafts, then send to journalist contact if no comments.	JW DW
8. Policy working group	<p style="text-align: center;">a. Glastir stakeholder meeting update</p> <p>Tried to cancel meeting but it was kept going due to uproar from members.</p> <p>The idea is to target new management grants to maps designed to deliver WG objectives for enviro goods and services. Most of Llyg members want to do access work and they are constrained due to emphasis on long distance footpaths.</p> <p>Also – address issues due to deprivation. Access and deprivation layers overlaid – map shows no woodlands belonging to LlyG members in it therefore no money for access for LlyG members.</p> <p>JW went to meeting in Aber along with Jerry Langford (Woodland Trust).</p> <p>JW was told that Local Access forums (LAF) would be a way for LlyG members to access money for local scale footpath work – this would be a way into WG money for footpaths. JW questioned the validity of this approach – due to LAF having right of veto to specific plans/woodlands/CWGs.</p> <p>The Woodland Trust will produce a briefing note for LAF emphasising benefits of access to woodlands – their Woods for People database to be used – this will be highlighted to LAF by Woodland Trust briefing.</p> <p>LlyG members can log their wood on the Woodlands Trust Woods for People database by following the prompts on the database site. The benefit for members of doing so is eligibility for footpath funding under the Glastir scheme.</p>	JW / JC JW DW

	<p>There should be more coverage of work undertaken by LlyG on behalf of its members including work at the Glastir Stakeholder Group to secure funding for LlyG members. Jerry Langford is going to lobby CCW on LlyG's behalf to produce a joint publicity campaign on access to woodlands. This will go into update- JW to forward text to JC for this. JW will also talk to Rory from Woodland Trust, press officer, and DW will write up a piece for the website</p> <p style="text-align: center;">b. Report of Third sector meeting with Minister</p> <p>DW reported back from WCVA meeting with John Griffiths minister for Environment and Sustainability.</p> <p>Many, single issue 3rd sector players were present. DW had the opportunity to present a LlyG paper. Felt there was no great understanding of rural aspects, and that the Minister favours a slow, well informed approach. It was a good opportunity to link with officers and civil servants and so believes it is a good forum to be a part of.</p> <p>There was no opportunity for people to discuss the meeting afterwards (no washup afterwards). 3rd sector group uncoordinated</p> <p>Worthwhile to get to the table. Key part on timeline – sustainability bill 2012, White paper 2013 (NEF detail). Green paper on NEF 2012, planning bill 2015-16.</p> <p style="text-align: center;">c. Living Wales Green Paper & Single Environment Body</p> <p>Single Environmental body (SEB) – case will be presented to minister later this year then go out to consultation late 2012...case under consideration rather than being a done deal? Business case will be reported to minister by Dec 2011. WEL are very positive in favour of this. John Griffiths seems to be putting a bit of a break on SEB. He seems to be working towards consensus, not rushing to get things done, wants to make sure proper consultation.</p> <p>SD review –</p> <p>We have a link through to National Environment Framework (NEF) reference group through WCVA but DW has got a good contact to follow this up with Steve Spode, the officer</p>	<p>DW</p> <p>JW</p> <p>JC</p> <p>JW</p>
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	<p>running the NEF reference group.</p> <p>Looking at pilot study with a woodland approach to ecosystems.</p> <p>Volunteer contribution aspect of LlyG paper not picked up, something we might want to pick up in terms of the next AGM. Could be more punchy in future.</p> <p>Kath McNulty's petition to keep FCW independent – key thing is not this but the forest estate – who is managing it and how...</p> <p>Decided that we shouldn't ask our members to sign this – take off website.</p> <p style="text-align: center;">d. Rural Development Regulation 2014-20 workshop with DEFRA</p> <p>This is an EU regulation covering how RD money is spent and there will be a big meeting in Brussels to determine the shape of this.</p> <p>FC UK normally stay out of this but now that FC are going to be drawing money out of the same grant scheme they are getting more involved .</p> <p>The Glastir stakeholder group has been invited to meeting with DEFRA to discuss (on either 7th or 13th Dec) – good to provide a grass roots voice at this meeting and its great that LlyG are sitting at this table...</p> <p>JC to find out whether CWA Scotland have been invited to this meeting – if not is there anything that they want us to say on their behalf. It will also be a good opportunity to hand out publicity materials.</p> <p>JW to send around the FCW document on Rural Development Regulation, all to comment on FCW paper.</p> <p>Manifesto</p> <p>Already discussed</p>	
<p>9. Income opportunities</p>	<p style="text-align: center;">a. FP7 'STARTREE' project</p> <p>Proposal needs to be in by 24th Nov, hear in June 2012, project start Sep 2012. Would provide part time paid post for 4 years. Would provide opportunities for 8 visits to Europe over the 4 years and opportunity to bid for piece of action research.</p>	<p>JW</p>

	<p style="text-align: center;">b. People & Places</p> <p>Fay to do this as agreed.</p>	FS
10. Presence at external meetings	<p>a. CWA annual conference 12-13 Nov near Avimore Agreed that FS will go to Scotland, and JC to possibly accompany her. JC to arrange booking her place, hopefully as swap for them coming to our conference. May be worth also pursuing Environment Wales grant to pay for the travel retrospectively.</p> <p>b. WCVA Conference & AGM 24 Nov Llandudno Roger to attend this.</p> <p>c. Natural Connections 2 Feb 2012 in London Roger to go to this.</p>	<p>FS</p> <p>JC</p> <p>RD</p> <p>RD</p>
11. Forward planning for LlyG Conference & AGM 11-12 March 2012	To be promoted in next update. Jo to circulate points needed for planning in next few weeks. Agreed meeting for 9th December in Machynlleth to plan for this.	JC All
12. LlyG directors	Ruth has communicated her desire to step down as a director. JW to contact companies house. We will put something in the next update- on the line of 'do you want to be more involved and shape what we're doing' so it doesn't sound too heavy. We possibly could contact Jackie from Llangattock and maybe Loretta from Coed y Bobl- other ideas for possible people welcome.	JW JC All
13. AOB	JW to go to breakfast meeting for Eisteddfod planning committee 2nd November.	JW
14. Date of Next Meeting(s)	<p>Extra meeting: Planning meeting for conference and AGM Friday 9th December, 11am Machynlleth</p> <p>Next board meetings: 11am, Tuesday January 10th Unit 6, Dyfi Eco Park, Machynlleth, Powys</p> <p>11am, Tuesday February 14th Unit 6, Dyfi Eco Park, Machynlleth, Powys</p>	All All